



Reimbursement Form

Fill out the form below completely. All receipts should be attached to the form and emailed to the Bear Baseball Diamond Club Treasurer.

Date _____

Approved By _____

Submitted _____

By Phone _____

Email _____

Reimbursement Type Check Venmo Paypal

*Checks will be paid out to Submitted By name

* Venmo/Paypal will be sent to email on form

Description of Purchase	Amount
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Total	_____

Treasurer Use Only	
Check Number _____	Amount _____
Date _____	Email Address _____